

**“YEAR OF STAYING RESOLUTELY ON COURSE”**

**PUBLIC SERVICE MINISTRY**

**CIRCULAR NO. 6/1988**

**REFERENCE NO. PS: 17/0 VIII**

FROM: Permanent Secretary,  
Public Service Ministry

TO: All Permanent Secretaries,  
Heads of Departments and  
Regional Executive Officers

**SUBJECT:**

Vacation Leave Categories – Qualifying Salary  
Limits.

DATE: 27<sup>th</sup> January, 1988.

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Please refer to the Schedule of Qualifying Salary Limits set out in paragraph I of this Ministry’s Circular No. 23/1987 dated 11<sup>th</sup> June, 1987, which is reproduced hereunder for ease of reference: -

(1)	(2)	(3)
LEAVE CATEGORY	QUALIFYING SALARY LIMITS WITH EFFECT FROM 1986-01-01 TO 1986-12-31	ADJUSTED QUALIFYING SALARY LIMITS WITH EFFECT FROM 1987-01-01
A	Salary from \$1,374.45 per month	Salary from \$1,699.44 per month
B	Salary from \$975.97 per month to \$1,374.44 per month	Salary from \$1,235.73 per month to \$1,699.43 per month.
C	Salary from \$768.07 per month to \$975.96 per month	Salary from \$993.80 per month to \$1,235.72 per month
D	Salary from \$624.85 per month to \$768.06 per month	Salary from \$827.13 per month to \$993.79 per month
E	Salary <u>under</u> \$624.85 per month.	Salary <u>under</u> \$827.13 per month

2.I wish to remind you that when officers proceed on leave during 1988, the adjusted qualifying salary limits set out in Column 3 of the schedule must be used to determine leave entitlement and vacation allowance for service given during 1987. Please ensure that the individual amounts which may be received by employees as merit

awards for 19987 are not included in their substantive salaries for 1987 for the purpose of satisfying the qualifying salary limits set out in Column 3 above.

3. Kindly bring this Circular to the attention of all staff in your Ministries/Departments/Regions, and particularly those in your Personnel and Accounting Divisions who deal with matters relating to the grant of vacation leave and vacation allowances.

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J. E. Sinclair  
Permanent Secretary,  
Public Service Ministry.